

Dear parent/guardian,

Woodlands Primary School is looking forward to another great year of teaching and learning and would like to advise you of *our school's* voluntary financial contributions for 2025. Schools provide students with free instruction to fulfil the standard Victorian Curriculum, and we want to assure you that all contributions are voluntary. Extra-curricular items and activities are provided on a user-pays basis.

Ongoing and continued support from our families regarding financial contributions to our school has ensured that our school can go above and beyond offering a standard curriculum program. This has made a huge difference to our school, academic achievements and the programs and support we can offer.

In addition to formal lessons in Literacy, Numeracy and Inquiry, students benefit from access to a wide range of programs including an expansive Specialist program, THRIVE, swimming, signing choir, lunchtime clubs, camps, interschool sports, excursions, school-based activities, and performances. The local community also enjoys the school's facilities with sporting groups holding training sessions before and after school. Working with our school council we have always ensured that school charges remain as low as possible.

As can be seen over the last few years, we have heavily invested in our school's facilities, teaching and learning program, student wellbeing programs and in our staff and students. Woodlands Primary School boasts functional, well maintained, attractive and well-equipped buildings that blend into the bush land setting. Many of the 38 classrooms can operate as open double rooms that enables flexibility when designing learning programs. All classrooms are well equipped with the necessary ICT resources, including a 1:1 laptop program in years 3 – 6, ensuring the development of these specific skills. Specialist facilities include a large Resource Centre that incorporates a computer lab and library, a Performing Arts Hall incorporating Music, Media, and Art rooms; a Stadium with a basketball court, change rooms, kitchen and Science Room; two synthetic sports fields and two outdoor basketball courts; an Intervention Centre, staff and administrative facilities. We continue to invest heavily in this area, believing that our students deserve the best possible opportunity to thrive.

Woodlands Primary School is an inclusive school where every child is supported and provided for. Your continued support through contributions, fundraising and volunteering has assisted us in creating a fantastic learning environment that is extremely well resourced for our students.

For further information on the Department's Parent Payments Policy please refer to our school's website under School Documents, Policies and please see a one-page overview attached.

Yours sincerely,

Matthew Gallagher, Principal

Lisa Meddings, School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Foundation Classroom Consumables, Materials & Equipment</p> <p><u>These contributions directly support important curriculum areas and programs that we offer including:</u></p> <ul style="list-style-type: none"> • purchasing of art supplies and resources • class sets for vital numeracy manipulatives (MAB, Playing Cards, Trundle wheels, counters, protractors etc.) • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and science resources • Take home Projects • PMP equipment • the maintenance and repair of musical instruments • Class Cooking Items • Thrive Diary / Whiteboard pack • LOTE Program resources • Foundation Printing and photocopying of worksheets and learning materials • Reading Satchel 	\$90.00
<p>Foundation Online Subscriptions</p> <ul style="list-style-type: none"> • Hairy Reading – Makes learning to read fun through online games and activities. • Essential Assessment • DRA - Online Decodable Read Program • LLLL – Little learners love literacy program • Amplify - Dibels 	\$48.00
<p>Foundation Information and Communication technology</p> <ul style="list-style-type: none"> • Software and equipment needed to sustain and enhance our ICT program 	\$20.00
Other Contributions - for non-curriculum items and activities	Amount
<p>Grounds Facilities and Maintenance - Suggested amounts \$25.00 or your nominated amount- Thank you</p>	\$
<p>Family Support for families in need towards schoolbooks, Camps, Excursions, Incursions – Suggested amounts \$25.00 or your nominated amount-Thank you</p>	\$
<p>The Arts Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you</p>	\$
<p>Sport Physical Education Development - Suggested amounts \$25.00 or your nominated amount- Thank you</p>	\$
<p>Science Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you</p>	\$
<p>Total Amount</p>	\$

Educational items for students to own

Itemised booklist and recommendation to purchase from *KA KA Kids* for your child to individually own and use, including instructions on how to purchase on-line, was sent out to families via Compass in September 2024.

Extra-Curricular Items and Activities

Woodlands Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides, in order to deliver the Curriculum. These are provided on a user-pays basis, throughout the year via events on Compass.

Financial Support for Families

Woodlands Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State School Relief (Uniform)
- Community Support organisations (Get Active Kids Vouchers)
- Local WPS family Support

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kellie Absolom

Ph: 03 9788 8333 | Email: woodlands.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$158.00
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Curriculum Contributions - Items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Year 1 Classroom Consumables, Materials & Equipment</p> <p><u>These contributions directly support important curriculum areas and programs that we offer including</u></p> <ul style="list-style-type: none"> • purchasing of art supplies and resources • class sets for vital numeracy manipulatives (MAB, Playing Cards, Trundle wheels, counters, protractors etc.) • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and science resources • Take home Projects • Sport equipment and replacement • the maintenance and repair of musical instruments • Class Cooking items • Thrive Diary • LOTE Program resources • Year 1 Printing and photocopying of worksheets and learning materials 	\$90.00
<p>Year 1 Online Subscriptions</p> <ul style="list-style-type: none"> • Mathletics - An engaging app that support' your child's learning of maths at school and at home. • Nessy - Makes learning to read fun through online games and activities. • Essential Assessment • DRA - On-line Decodable Read Program • LLLL - Little learners love literacy program • Amplify - Dibels 	\$65.00
<p>Year 1 Information and Communication technology</p> <ul style="list-style-type: none"> • Software and equipment needed to sustain and enhance our ICT program 	\$20.00
Other Contributions	Amount
Grounds Facilities and Maintenance - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Family Support for families in need towards schoolbooks, Camps, Excursions, Incursions - Suggested amounts \$25.00 or your nominated amount-Thank you	\$
The Arts Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Sport Physical Education Development - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Science Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Total Amount	\$

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Total

Category	
Curriculum Contributions	\$175.00
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

Refunds

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Year 2 classroom consumables, materials & equipment</p> <p><u>These contributions directly support important curriculum areas and programs that we offer including</u></p> <ul style="list-style-type: none"> • purchasing of art supplies and resources • class sets for vital numeracy manipulatives (MAB, Playing Cards, Trundle wheels, counters, protractors etc.) • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and science resources • Take home Projects • the maintenance and repair of musical instruments • Sport equipment and replacement • Class Cooking items • Thrive Diary • LOTE Program resources • Year 2 Printing and photocopying of worksheets and learning materials 	\$90.00
<p>Year 2 Online Subscriptions</p> <ul style="list-style-type: none"> • Mathletics - An engaging app that support' your child's learning of maths at school and at home. • Essential Assessment • DRA - On-line Decodable Read Program • Amplify - Dibels • Lexia - Makes learning to read fun through online games and activities. 	\$65.00
<p>Year 2 Information and Communication technology</p> <ul style="list-style-type: none"> • Software and equipment needed to sustain and enhance our ICT program 	\$20.00
Other Contributions - for non-curriculum items and activities	Amount
Grounds Facilities and Maintenance - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Family Support for families in need towards schoolbooks, Camps, Excursions, Incursions – Suggested amounts \$25.00 or your nominated amount-Thank you	\$
The Arts Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Sport Physical Education Development - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Science Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Total Amount	\$

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Total

Category	
Curriculum Contributions	\$175.00
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

Refunds

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Curriculum Contributions - Items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Year 3 Classroom Consumables, Materials & Equipment</i></p> <p><u>These contributions directly support important curriculum areas and programs that we offer including</u></p> <ul style="list-style-type: none"> • purchasing of art supplies and resources • class sets for vital numeracy manipulatives (MAB, Playing Cards, Trundle wheels, counters, protractors etc.) • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and science resources • Take home Projects • Sport equipment and replacement • the maintenance and repair of musical instruments • Class Cooking items • Thrive Diary • LOTE Program resources • Year 3 Printing and photocopying of worksheets and learning materials 	\$90.00
<p><i>Year 3 Online Subscriptions</i></p> <ul style="list-style-type: none"> • Mathletics - An engaging app that support' your child's learning of maths at school and at home. • Lexia – Makes learning to read fun through online games and activities. • Essential Assessment • DRA - On-line Decodable Read Program • Amplify – Dibels 	\$61.00
<p><i>Year 3 Information and Communication Technology</i></p> <ul style="list-style-type: none"> • Software and equipment needed to sustain and enhance our ICT program • One to One Device Co-Contribution 	\$60.00
Other Contributions - for non-curriculum items and activities	Amount
<i>Grounds Facilities and Maintenance</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
<i>Family Support for families in need towards schoolbooks, Camps, Excursions, Incursions – Suggested amounts \$25.00 or your nominated amount-Thank you</i>	\$
<i>The Arts Program Development</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
<i>Sport Physical Education Development</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
<i>Science Program Development</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Total Amount	\$

Educational items for students to own

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Extra-Curricular Items and Activities

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Financial Support for Families

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- State School Relief (Uniform)
- Community Support organisations (Get Active Kids Vouchers)
- Local WPS family Support

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kellie Absolom

Ph: 03 9788 8333 | Email: woodlands.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$211
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

Refunds

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Year 4 Classroom Consumables, Materials & Equipment</p> <p><u>These contributions directly support important curriculum areas and programs that we offer including</u></p> <ul style="list-style-type: none"> • purchasing of art supplies and resources • class sets for vital numeracy manipulatives (MAB, Playing Cards, Trundle wheels, counters, protractors etc.) • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and science resources • Take home Projects • the maintenance and repair of musical instruments • Sport equipment and replacement • Class Cooking items • Thrive Diary • LOTE Program resources • Year 4 Printing and photocopying of worksheets and learning materials 	\$90.00
<p>Year 4 Online Subscriptions</p> <ul style="list-style-type: none"> • <i>Mathletics</i> - An engaging app that support' your child's learning of maths at school and at home. • <i>Lexia</i> – Makes learning to read fun through online games and activities. • <i>Essential Assessment</i> • <i>DRA</i> - On-line Decodable Read Program • <i>Amplify</i> – Dibels 	\$61.00
<p>Year 4 Information and Communication technology</p> <ul style="list-style-type: none"> • Software and equipment needed to sustain and enhance our ICT program • One to One Device Co-Contribution 	\$60.00
Other Contributions - for non-curriculum items and activities	Amount
<i>Grounds Facilities and Maintenance</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
<i>Family Support for families in need towards schoolbooks, Camps, Excursions, Incursions</i> – Suggested amounts \$25.00 or your nominated amount-Thank you	\$
<i>The Arts Program Development</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
<i>Sport Physical Education Development</i> - Suggested amounts \$25.00 or your nominated amount-Thank you	\$
<i>Science Program Development</i> - Suggested amounts \$25.00 or your nominated amount- Thank you	\$
Total Amount	\$

Educational items for students to own

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Extra-Curricular Items and Activities

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- Community Support organisations (Get Active Kids Vouchers)
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Kellie Absolom

Ph: 03 9788 8333 | Email: woodlands.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$211.00
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Year 5 Classroom Consumables, Materials & Equipment</i></p> <p><u>These contributions directly support important curriculum areas and programs that we offer including</u></p> <ul style="list-style-type: none"> • purchasing of Art supplies and resources • Tech projects, 3D printer items • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and STEAM resources • Take home Projects • Sport equipment and replacement • the maintenance and repair of musical instruments • Class Cooking items • Thrive Diary • LOTE Program resources • Year 5 printing and photocopying of worksheets and learning materials 	\$ 90.00
<p><i>Year 5 On-line Subscriptions</i></p> <ul style="list-style-type: none"> • Mathletics - An engaging app that support' your child's learning of maths at school and at home. • Lexia – Makes learning to read fun through online games and activities. • Essential Assessment • DRA - On-line Decodable Read Program • Amplify – Dibels • Yr 5/6 Elastik – Writing assessment tool 	\$75.00
<p><i>Year 5 Information and Communications Technology</i></p> <ul style="list-style-type: none"> • Software and equipment needed to sustain and enhance our ICT program • One to One Device Co-Contribution 	\$ 60.00
Other Contributions - for non-curriculum items and activities	Amount
<i>Grounds Facilities and Maintenance - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
<i>Family Support for families in need towards schoolbooks, Camps, Excursions, incursions - Suggested amounts \$25.00 or your nominated amount-Thank you</i>	\$
<i>The Arts Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
<i>Sport Physical Education Development - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
<i>Science Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
Total Amount	\$

Educational Items for students to own

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Extra-Curricular Items and Activities

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Kellie Absolom

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Total

Category	
Curriculum Contributions	\$225.00
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Year 6 Classroom Consumables, Materials & Equipment</i></p> <p><u>These contributions directly support important curriculum areas and programs that we offer including</u></p> <ul style="list-style-type: none"> • purchasing of Art supplies and resources • Tech projects, 3D printer items • critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • purchasing of inquiry and STEM resources • Take home Projects • Sport equipment and replacement • the maintenance and repair of musical instruments • Class Cooking items • Thrive Diary • LOTE Program resources • Year 6 Printing and photocopying of worksheets and learning materials 	\$90.00
<p><i>Year 6 Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Mathletics - An engaging app that support' your child's learning of maths at school and at home.</i> • <i>Lexia – Makes learning to read fun through online games and activities.</i> • <i>Essential Assessment</i> • <i>DRA - On-line Decodable Read Program</i> • <i>Amplify – Dibels</i> • <i>Yr 5/6 Elastik – Writing assessment tool</i> 	\$75.00
<p><i>Year 6 Information and Communication technology</i></p> <ul style="list-style-type: none"> • <i>Software and equipment needed to sustain and enhance our ICT program</i> • <i>One to One Device Co-Contribution</i> 	\$ 60.00
Other Contributions - for non-curriculum items and activities	Amount
<i>Grounds Facilities and Maintenance - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
<i>Family Support for families in need towards schoolbooks, Camps, Excursions, Incursions – Suggested amounts \$25.00 or your nominated amount-Thank you</i>	\$
<i>The Arts Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
<i>Sport Physical Education Development - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
<i>Science Program Development - Suggested amounts \$25.00 or your nominated amount- Thank you</i>	\$
Total Amount	\$

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Total

Category	
Curriculum Contributions	\$225.00
Other Contributions	\$

Payment methods

Via Compass or Eftpos (Over the phone/In person)

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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.