



## PARENT PAYMENT ARRANGEMENTS

Dear Parent/s

Woodlands Primary School is looking forward to another great year of teaching and learning and would like to advise you of Woodland's parent payment arrangements for 2021

Please find the fee schedule for all year levels attached.

Woodlands makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Woodland's understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund
- Payment plan options
- Consideration to hardship arrangements
- State School Relief
- Community support organisations (Information available on Compass)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements please contact the School office:

Mr Matt Gallagher

Ph: 03 9788 8333

Email: [woodlands.ps@education.vic.gov.au](mailto:woodlands.ps@education.vic.gov.au)

### Payment Methods

- Compass full payment / payment plan online (Preferred method)
- Card payment over the phone
- Personalised payment plan
- Cash payment (This option is not preferred due to current climate)

For further information on the Department's Parent Payments Policy please see a one page overview attached and the Department links below.

<https://www2.education.vic.gov.au/pal/parent-payment/policy>

<https://www2.education.vic.gov.au/pal/parent-payment/guidance>

Yours sincerely,

Mr Matt Gallagher

PRINCIPAL

Lisa Meddings

SCHOOL COUNCIL PRESIDENT

# Understanding Parent Payment Categories

SCHOOLS

## Schools

### What does the legislation say?

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. The Act also empowers school councils to charge fees to parents for goods and services provided by the school to a child.

In the Act, a 'Parent' includes a guardian and every person who has parental responsibility for a child including parental responsibility under the Commonwealth Family Law Act 1975 and any person with whom a child normally or regularly resides.

### What do schools pay for as part of 'free instruction'?



Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The standard curriculum for Years F-10 means implementation of the Victorian Curriculum F-10.

The standard curriculum for senior secondary schools means a program that enables a student to be awarded a VCE or VCAL qualification.

### What principles govern parent payment practice?

Educational Value | Access, Equity & Inclusion | Affordability

Engagement & Support | Respect & Confidentiality | Transparency & Accountability

## Parents

### What may parents be asked to pay for?

#### Schools can request payment for Essential Student Learning Items



These are items, activities or services that the school deems **essential** to student learning of the standard curriculum.

Where practical and appropriate, parents may choose to purchase items through the school or provide their own.

These may also be either:

#### Items the student takes temporary or permanent possession of

- e.g.
- textbooks, activity books, exercise books
  - stationery, book bags
  - student ID cards, locks
  - cooking ingredients students will consume
  - materials for final products that students take home (technology projects, build-your-own kits, dioramas)
  - Picture Exchange Communication Systems

#### Activities associated with instruction that all students are expected to attend

i.e. travel, entry fees or accommodation

- e.g.
- excursions
  - incursions
  - school sports
  - work placements

Parents can be asked to pay for items, activities and services in the three Parent Payment Categories:

Essential Student Learning Items,  
Optional Items and  
Voluntary Financial Contributions.

Schools determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

#### Schools can request payment for Optional Items

These are items, activities or services that are **optional** and are offered in addition to the standard curriculum.

Students may access these on a user-pays basis.

These may be either:

#### Items the student purchases or hires

- e.g.
- school magazines, class photos
  - functions, formals, graduation dinners
  - materials for extra curricular programs
  - student accident insurance

#### Activities the student purchases

- e.g.
- fees for extra curricular programs or activities, such as instrumental music tuition
  - fees for guest speakers
  - camps, excursions, incursions, sports
  - entry fees for school run performances

#### Items and/or materials that are more expensive than required to meet the standard curriculum

- e.g.
- use of silver in metal work instead of copper
  - supplementary exam revision guides

Support for families experiencing hardship is available at every school and each school has a parent payment contact person. See your school's policy for more information.

For more information on Parent Payments and Personal Devices, visit the DET website at: [www.education.vic.gov.au](http://www.education.vic.gov.au)

Schools can invite  
**Voluntary  
Financial  
Contributions**  
for



- e.g.
- Building or Library fund (Tax deductible)
  - Voluntary contributions for a specific purpose, such as equipment, materials, services.
  - General voluntary contributions

## Essential Student Learning Items

Attached are the year level list items and programs which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide the exact same items yourself (Please refer to our FAQ's sheet).

## Woodlands Primary School 2021 Prep Back To School

### A Stationary Pack

**\$91.20**

#### Items Description

- 1 Clay fun dough 900g assorted colours
- 1 Craft products assorted range
- 1 Crayola Twistable Crayons Pkt 12
- 1 Clear Document Wallet A4 button closer
- 4 Exercise book A4 Writer premium 24mm D/thirds 64pg
- 5 Glue stick Staedtler 35g
- 1 Marker Artline #210 Med.Point.Black o.6mm
- 1 Marker white board pentel bullet tip Asst.Pk 4
- 2 Markers Master Mega Educational Colours Pk12
- 6 Staedtler Pencil Jumbo Triangular Graphite 2B
- 2 Pencils Coloured Micador jumbo Triangular 5mm lead Pk 12
- 1 Scissors Staedtler Norris Club Safety 14cm
- 8 Scrapbook Contrast colourful Critters 100gsm 64pg
- 1 Sharpener Faber PLASTIC Double Junior Grip w/Canister
- 1 VCOP Whiteboard With Overlay Pack - **Delivered to class room for all students** (Not in box)
- 1 Personalized labels A4 sheet - **Delivered to class room for all students** (Not in box)
- 1 Box Tissues Facial Excel 200s - **Delivered to class room for all students** (Not in box)
- 1 Ream A4 Australian bright white 80gsm- **Delivered to class room for all students** (Not in box)

### B School Supplied Essentials inc OnLine Program Access

**\$ 148.80**

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences- Reading Eggs, Mathletics, Essential Math/English, CyberSmart, Thrive diary, Reader Bag, Phonic Whisper phone.

**BACK TO SCHOOL TOTAL \$240.00**

### C Voluntary Contributions

At Woodlands we like to provide our students with every opportunity to thrive in a dynamic learning environment. Voluntary contributions play a key role in ensuring we are able to regularly upgrade our facilities, present our grounds in fantastic condition and provide all of our students with a well resourced, innovative Specialist Programs. As a result of the generous contributions from our community we are able to keep fund raising activities to a minimum also avoiding the need to hold working bees to enhance our grounds and facilities. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not. Your child will not be disadvantaged if you do not make a voluntary contribution.

<b>Grounds Facilities and Maintenance</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	

## # Woodlands Primary School 2021 Year 1 Back To School

### A Stationary Pack

\$ 64.35

#### Description

- 1 Craft products assorted range
- 1 Crayola Twistable Crayons Pkt 12
- 1 Clear Document Wallet A4 button closer
- 2 Staedtler Eraser large with sleeve
- 1 Exercise book PP 250x175 8mm Ruled 64pg Green
- 4 Glue stick Staedtler 35g
- 1 Faber highlighter Text liner Ice Ass 4s
- 4 Marker Whiteboard Pentel Bullet Tip Black
- 1 Crayola Markers Super Tip Washable Pk10
- 8 Faber Pencil Junior Grip 2B
- 4 Pencil Red Checking and Ruling
- 2 Pencils Coloured Faber Tri Grip 12s
- 1 Ruler Wooden Bantex 30cm
- 2 Staedtler Scissors Norris Club Hobby 17cm
- 4 Scrap Book Contrast Colourful Critters 100 gsm 64 pg
- 2 Faber Sharpener Plastic Double Junior Grip
- 2 Staedtler Whiteboard Eraser - Mini Magnetic 40 x 70 x 15mm
- 6 Premium Writing Book Writer 18mm D/Thirds 64pg
- 1 Personalized labels A4 sheet - **Delivered to class room** (Not in box)
- 1 Box Tissues Facial Excel 200s - **Delivered to class room** (Not in box)
- 1 Ream A4 Australian bright white 80gsm- **Delivered to class room** (Not in box)

\$ 132.65

### B School Supplied Essentials inc OnLine Program Access

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences- Reading Eggs, Mathletics, Essential Math/English, CyberSmart, Thrive diary, Reader Bag, Phonic Whisper phone.

**BACK TO SCHOOL TOTAL \$ 197.00**

### C Voluntary Contributions

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<b>Grounds Facilities and Maintenance</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	

# Woodlands Primary School 2021 Year 2 Back To School

## A Stationary Pack

\$74.30

### Description

- 1 Craft products assorted range
- 1 Display Book Fixed 20 Pocket Blue
- 1 Display Book Fixed 20 Pocket Green
- 1 Document Wallet PP A4 Button Closure L/S Clear
- 2 Staedtler Eraser Large With Sleeve
- 8 Writer Premium Exercise Book A4 14mm D/Thirds 64pg
- 1 Exercise Book PP 250x175 8mm Ruled 64pg Green
- 1 Yamaha Descant Recorder YRS24B
- 4 Glue stick Staedtler 35g
- 1 Writer Premium Graph Book A4 10mm 48pg
- 4 Marker Whiteboard Pentel Bullet Tip Black
- 1 Faber highlighter Text liner Ice Ass 4s
- 1 Crayola Markers Super Tip Washable Pk10
- 12 Premium Pencil 2B
- 4 Pencil Red Checking and Ruling
- 1 Faber-Castell Pencils Coloured Classic 24pk
- 1 Ruler Wooden Bantex 30cm
- 2 Staedtler Scissors Norris Club Hobby 17cm
- 4 Scrap Book Contrast Colourful Critters 100 gsm 64 pg
- 2 Faber Sharpener Plastic Double Junior Grip With Canister
- 2 Staedtler Whiteboard Eraser - Mini Magnetic 40 x 70 x 15mm
- 1 Personalized labels A4 sheet - **Delivered to class room** (Not in box)
- 1 Box Tissues Facial Excel 200s - **Delivered to class room** (Not in box)
- 1 Ream A4 Australian bright white 80gsm- **Delivered to class room** (Not in box)

## B School Supplied Essentials inc OnLine Program Access

\$ 130.70

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences- Reading Eggs, Mathletics, Essential Math/English, CyberSmart, Thrive diary, Reader Bag, Phonic Whisper phone.

**BACK TO SCHOOL TOTAL \$ 205.00**

## C Voluntary Contributions

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<b>Grounds Facilities and Maintenance</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	

Government

# # Woodlands Primary School 2021 Year 3 Back To School

## A Stationary Pack

\$ 64.90

Description
1 Display Book Fixed 20 Pocket Blue
1 Document Wallet PP A4 Button Closure L/S Clear
2 Document Wallet PP A4 Button Closure L/S Blue
3 Staedtler Eraser Large With Sleeve
6 Writer Premium Exercise Book A4 14mm D/Thirds 64pg
2 Exercise Book Writer Notebook 8mm Ruled 225x175
4 Glue stick Staedtler 35g
3 Writer Premium Graph Book A4 10mm 48pg
1 Faber highlighter Text liner Ice Ass 4s
2 Marker Artline #210 Med. Point Black 0.6mm
1 Faber Marker Connector Wallet 12
1 Markers Whiteboard Artline Supreme Assorted Bold Bright Wlt 4
1 Pad A4 100 Sheets Office Pad Ruled
2 Pen Papermate Inkjoy 100 Clear 1.0 Red
12 Premium Pencil 2B
5 Pencil Red Checking and Ruling
1 Ruler Wooden Bantex 30cm
1 Faber-Castell Pencils Coloured Classic 24pk
1 Staedtler Scissors Norris Club Hobby 17cm
3 Scrap Book Contrast Colourful Critters 100 gsm 64 pg
1 Sharpener Maped Shaker 2 Hole
1 Staedtler Whiteboard Eraser - Mini Magnetic 40 x 70 x 15mm
1 Personalized labels A4 sheet - <b>Delivered to class room</b> (Not in box)
1 Box Tissues Facial Excel 200s - <b>Delivered to class room</b> (Not in box)
1 Ream A4 Australian bright white 80gsm- <b>Delivered to class room</b> (Not in box)

## B School Supplied Essentials inc OnLine Program Access

\$ 175.10

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences- Lexia, Mathletics, Essential Math/English, CyberSmart, Thrive diary, ICT 1 to 1 device co-contribution.

**BACK TO SCHOOL TOTAL \$ 240.00**

## C Voluntary Contributions

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<b>Grounds Facilities and Maintenance</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	

FINAL TOTAL



# Woodlands Primary School 2021 Year 4 Back To School

SCHOOLS

## Stationary Pack

\$ 64.30

Description
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- 1 Display Book A4 Refillable Insert Front Cover Black
- 2 Staedtler Eraser Large With Sleeve
- 3 Writer Premium Exercise Book A4 11mm Ruled 48pg
- 1 Exercise Book PP 250x175 10mm Ruled 64pg Dark Grey
- 4 Glue stick Staedtler 35g
- 4 Writer Premium Graph Book A4 10mm 48pg
- 1 Faber highlighter Text liner Ice Yellow
- 1 Faber Marker Connector Wallet 12
- 2 Marker Whiteboard Pentel Bullet Tip Black
- 1 Marker Whiteboard Artline Supreme Assorted Bold Bright Wlt 4
- 1 Pad A4 100 Sheets Office Pad Ruled
- 2 Pen Papermate Inkjoy 100 Clear 1.0 Red
- 1 Pen Papermate Inkjoy 100 Clear 1.0 blue
- 2 Pen Pilot Fineliner SW-PP 100 Clear black 0.4mm
- 8 Premium Pencil 2B
- 2 Ruler Wooden Bantex 30cm
- 1 Faber-Castell Pencils Coloured Classic 24pk
- 1 Staedtler Scissors Norris Club Hobby 17cm
- 1 Scrap Book Contrast Colourful Critters 100 gsm 64 pg
- 1 Sharpener Maped Shaker 2 Hole
- 1 Post-It Notes 654-5PK 73x73 Cape town Asst Pk5
- 1 Personalized labels A4 sheet - **Delivered to class room** (Not in box)
- 1 Box Tissues Facial Excel 200s - **Delivered to class room** (Not in box)
- 1 Ream A4 Australian bright white 80gsm- **Delivered to class room** (Not in box)

## School Supplied Essentials inc OnLine Program Access

\$ 175.70

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences- Lexia, Mathletics, Essential Math/English, CyberSmart, Thrive diary, ICT 1 to 1 device co-contribution.

**BACK TO SCHOOL TOTAL \$ 240.00**

## Voluntary Contributions

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<b>Grounds Facilities and Maintenance</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	

State Government

and Training

# Woodlands Primary School 2021 Year 5 Back To School

## A Stationary Pack

\$ 54.45

### Description

- 2 Display Book A4 Refillable Insert Front Cover Black
- 2 Staedtler Eraser Large With Sleeve
- 3 Writer Premium Exercise Book A4 8mm Ruled + Margin 64pg
- 2 Glue stick Staedtler 35g
- 3 Writer Premium Primary Grid Exercise Book 5 x 10mm 48pg
- 1 Exercise Book PP 250x175 8mm Ruled 64pg Green
- 1 Faber highlighter Text liner Ice Asst 4s
- 1 Faber Marker Connector Wallet 12
- 4 Marker Whiteboard Pentel Bullet Tip Black
- 1 Pad A4 100 Sheets Office Pad Ruled
- 4 Pen Papermate Inkjoy 100 Clear 1.0 Red
- 4 Pen Papermate Inkjoy 100 Clear 1.0 blue
- 2 Pen Pilot Fineliner SW-PP 100 Clear black 0.4mm
- 6 Premium Pencil HB
- 2 Ruler Wooden Bantex 30cm
- 1 Faber-Castell Pencils Coloured Classic 12pk + Bonus Gold Pencil
- 1 Staedtler Scissors Norris Club Hobby 17cm
- 1 Scrap Book Alphabetica PP 165 x 245mm 100gsm 64pg
- 1 Sharpener Maped Shaker 2 Hole
- 2 Staedtler Whiteboard Eraser - Mini Magnetic 40 x 70 x 15mm
- 1 Personalized labels A4 sheet - **Delivered to class room** (Not in box)
- 1 Box Tissues Facial Excel 200s - **Delivered to class room** (Not in box)
- 1 Ream A4 Australian bright white 80gsm- **Delivered to class room** (Not in box)

## B School Supplied Essentials inc OnLine Program Access

\$ 180.55

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences– Lexia, Mathletics, Essential Math/English, CyberSmart, Thrive diary, ICT 1 to 1 device co-contribution.

**BACK TO SCHOOL TOTAL \$ 235.00**

## C Voluntary Contributions

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<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	



# Woodlands Primary School 2021 Yr 6 Back To School

SCHOOLS

## A Stationary Pack

\$60.60

### Description

- 2 Display Book A4 Refillable Insert Front Cover Black
- 1 Calculator Sharp EL24S
- 2 Staedtler Eraser Large With Sleeve
- 5 Writer Premium Exercise Book A4 8mm Ruled + Margin 64pg
- 2 Glue stick Staedtler 35g
- 1 Faber highlighter Text liner Ice Asst 4s
- 1 Faber Marker Connector Wallet 12
- 4 Marker Whiteboard Pentel Bullet Tip Black
- 1 Pad A4 100 Sheets Office Pad Ruled
- 4 Pen Papermate Inkjoy 100 Clear 1.0 Red
- 5 Pen Papermate Inkjoy 100 Clear 1.0 blue
- 2 Pen Pilot Fineliner SW-PP 100 Clear black 0.4mm
- 5 Premium Pencil HB
- 1 Ruler Wooden Bantex 30cm
- 1 Faber-Castell Pencils Coloured Classic 12pk + Bonus Gold Pencil
- 1 Staedtler Scissors Norris Club Hobby 17cm
- 1 Scrap Book Alphabetica PP 165 x 245mm 100gsm 64pg
- 1 Scrap Book Contrast Colourful Critters 100 gsm 64 pg
- 1 Sharpener Maped Shaker 2 Hole
- 2 Staedtler Whiteboard Eraser - Mini Magnetic 40 x 70 x 15mm
- 1 Protractor Half Circle 180 Deg's 10cm
- 1 Refills Reinforced A4 8mm Tudor Pk50
- 1 Sketch Book A4 PP Cover 20LF
- 1 Personalized labels A4 sheet - **Delivered to class room** (Not in box)
- 1 Box Tissues Facial Excel 200s - **Delivered to class room** (Not in box)
- 1 Ream A4 Australian bright white 80gsm- **Delivered to class room** (Not in box)

## B School Supplied Essentials inc OnLine Program Access

\$ 179.40

These items are essential to support instruction of the standard curriculum. They are items the student will either consume or take possession of throughout the year. Included are curriculum supplies but not limited to - colour printing, Classroom Art items, cooking items, technology projects, headphones, subscription licences- Lexia, Mathletics, Essential Math/English, CyberSmart, Thrive diary, ICT 1 to 1 device co-contribution.

**BACK TO SCHOOL TOTAL \$ 240.00**

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<b>The Arts Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>Sport Physical Education Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>STEM Program Development</b> - Suggested amount \$25.00 or your nominated amount- Thank you	\$
<b>FINAL TOTAL</b>	